

NOTICE

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
JANUARY 15, 2018**

AGENDA

FLAG SALUTE

ROLL CALL 8 Members present. Mr. Ryan Hanford was absent.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

APPROVAL OF MINUTES

Recommend approving the minutes of the November 20, 2017 Regular School Board Meeting, the December 4, 2017 Reorganization School Board Meeting and the December 4, 2017 Regular School Board Meeting.

SECRETARY'S REPORT

SUPERINTENDENT'S REPORT

STUDENT REPRESENTATIVE'S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Mr. Hanford, Ms. Chybrzynski

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

STUDENT ACTIVITIES – Ms. Chybrzynski, Mr. Betts

Recommend approving the Student Activities Fund Financial Reports for November 2017 and December 2017, as submitted.

Recommend approving the following Student Activities Sponsor:

- Alyse Zylinski for Cast Manager/Costume Coordinator

ADDENDUM

Recommend approving the additional following Student Activities Sponsors:

- Michelle Dickerson for Middle School Musical Producer
- Seth Dickerson for Middle School Musical Set Construction

INSTRUCTION – Mrs. Neese, Mrs. Wisner

Recommend approving the Agreement between Woods Services, Inc. and Highlands School District for services for the 2017-2018 school year, as presented.

Recommend approving the 2018-2019 High School Program of Studies, as submitted.

Recommend approving Special Education Settlement Agreement and Release with Student #203717, as presented.

TRANSPORTATION – Mr. Mundy, Mr. Hanford

Report.

BUILDINGS & GROUNDS – Mr. Betts, Mr. Cohen

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

PERSONNEL – Mr. Masarik, Mr. Cohen

Recommend approving, with regret, the resignations of the following classified employees:

- A. Warheit, Miranda - RATIFY
Custodian
Highlands High School
Effective: December 22, 2017
- B. Schreckengost, Jayme - RATIFY
Paraprofessional
Fawn Primary Center
Effective: December 13, 2017

Recommend approving, with regret, the retirements of the following classified employees:

- A. Davis, Joanne - RATIFY
Cafeteria
Highlands Middle School
Effective: December 21, 2017
- B. Ericsson, Karen - RATIFY
Cafeteria
Highlands High School
Effective: January 2, 2018
- C. Brukner, Deborah - RATIFY
Cafeteria
Highlands High School
Effective: January 2, 2018

Recommend approving the hiring of the following classified employees:

- A. Mann, Marcy
Cafeteria
Highlands High School and then District-Wide
Pay Rate: \$12.41 / hr.
Effective: January 16, 2018
- B. Hirtz, Greg - RATIFY
Custodian II
Highlands High School
Hours: 4 pm – 11 pm
Job # 2-7-F2-55/60
Pay Rate: \$9.45 / hr.
Effective: January 15, 2018

Recommend approving the following FMLA requests:

- A. Employee #5520
March 5, 2018 – June 8, 2018 maximum
Utilizing sick days
Per the terms of FMLA

- B. Employee #5091 - RATIFY
Original request of September 19, 2017 – December 10, 2017
maximum Changed to intermittent request of October 2, 2017 –
October 2, 2018 Not to exceed 12 weeks
Per the terms of FMLA

- C. Employee #5896
April 3, 2018 – June 8, 2018 maximum
Utilizing sick and personal days
Per the terms of FMLA

Recommend approving the hiring of the following professional employees:

- A. Schaetzle, Thurman
Behavior Specialist
Highlands High School, In-School Suspension
Step 5, Bachelor's Degree
Salary: \$32,938
Effective date: pending file completion

- B. Hines, Carly
Second Grade Teacher
Fawn Primary Center
Step 17, Bachelor's Degree
Salary: \$46,300
Effective date: January 16, 2018

Recommend reclassifying the following professional employee:

- A. Syput, Angela
Behavior Specialist
Highlands High School
Master's Degree; Step 3
Salary: \$40,317
Effective date: immediately

Recommend appointing Debbie Brandstetter as the Executive Director of Business Affairs and Support Services for term February 12, 2018 – June 30, 2021 at an annual salary of \$112,500. Administration and Solicitor are authorized to prepare the employment contract.

THIS WAS REMOVED FROM THE AGENDA

Recommend renewal of Consultant, Dr. Mitchell Nickols, for the 2017-2018 school year at a \$150 per hour and not to exceed 15 hours a month.

Recommend reclassification of Jennifer Goldberg to Communications / PR / Webmaster at a salary of \$53,000 as Act 93, Tier II effective January 16, 2018.

Recommend approving the 2017-2018 Substitute Personal Aide Call List, as submitted, per Board Policy #305, #314, Act 34, Act 151 and FBI Criminal Record Check.

[SEE SUBSTITUTE CALL LIST ON HIGHLIGHTS PAGE]

MOTIONS ADDED BY IRA WEISS, ESQUIRE

Recommend approving Pete Camarda as Interim Business Manager at \$400 / day with no expenses, effective January 25, 2018.

Recommend extending Pete Camarda as Search Consultant with same terms in existing contract.

FINANCE/TAX – Mr. Masarik, Mr. Mundy

Recommend approving Tax Refunds, as submitted.

Recommend approving payment of General Fund Bills, as submitted.

Recommend approving the following as recognized booster organizations for the 2017-2018 school year, per Board Policy # 915:

- Highlands Boys Basketball Boosters
- Highlands Youth Wrestling

Recommend approving the Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index 2018-2019 School Year, as submitted.

Recommend approving Weiss Burkardt Kramer, LLC as delinquent tax collector for real estate taxes and special counsel for the Highlands School District, effective January 16, 2018.

Recommend approving renewal of Weiss Burkardt Kramer, LLC as solicitor at \$115.00 per hour.

Recommend rescinding the contract dated November 20, 2017 between Precision HR and Highlands School District.

Recommend approving the Resolution of the collection procedures and adopting a schedule of attorney fees in connection with the collection of delinquent real estate taxes and other municipal claims, pursuant to Act 20 of 2003, as submitted.

SECURITY & SAFETY – Mr. Cohen, Mrs. Wisner

Report.

FORBES ROAD CTC – Mr. Mundy, Mrs. Neese

Report.

PSBA/NSBA – Ms. Chybrzynski

Report

AIU 3 REPORT – Mrs. Beale

Report.

POLICY – Mrs. Wisner, Mrs. Neese

Report.

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for November 2017, as submitted.
[SEE FINANCIAL REPORT 14.1]

Recommend ratifying the resignation of Anthony Arcuri as the Assistant Varsity Wrestling Coach for the 2017-2018 school year, effective November 25, 2017.

Recommend approving the hiring of the following athletic personnel for the 2017-2018 school year in accordance with Board Policy #304 (Pre-Employment Drug Test), #314, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Abati, Ray	Paid Varsity Assistant Baseball Coach
Celko, Bill	JV Baseball Head Coach
Flowers, Ed	Volunteer Varsity Baseball Coach
Tutak, Jake	Volunteer Varsity Baseball Coach
Torgent, Nate	Volunteer Baseball Coach
Campbell, Jeff C.	Volunteer Baseball Coach
Virag, Dave	Volunteer Baseball Coach

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Robert Betts, Bobbie Neese, Heath Cohen, Jeff Mundy, Judy Wisner, Misty Chybrzynski.
Superintendent Dr. Michael Bjalobok, Board Secretary Michele Bloch.
District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.